

TO BE PRINTED ON COMPANY-HEADED PAPER

June 2023

To Whom It May Concern

I confirm that the figures stated below for [INSERT COMPANY NAME] are true and accurate to the best of my knowledge and that revenue has been recognised on a consistent basis in the two periods.

	Financial Period (12-month period ending month and year)	Operating revenue (£)** (Please note: the revenue figures should be provided in ABSOLUTE NUMBERS)	Are these accounts unaudited/abbreviated? (circle as appropriate)
Year 1 (2019/2020)	DD-MM-YYYY		unaudited/abbreviated*
Year 4 (2022/2023)	DD-MM-YYYY		unaudited/abbreviated*

*I have provided management accounts as evidence to support the above figures for abbreviated accounts.

**I can confirm that The Operating Revenue Currency in Cover Letter are consistent with the currency reported in Annual Accounts/Management Accounts.

Kind regards,

[Director's name]

[Director's signature]



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